Dear Voting Member,

**Annual General Meeting at 12 noon on Saturday, 13 March 2021, by Zoom – On line Process**

Attached to this email is the formal Notice of the AGM, together with the Report and Accounts to 31 October 2020. These show a small loss, which is wholly attributable to the final costs for the 70th Anniversary book. You will find more information and background to the accounts in the Chairman’s Report, which will hopefully answer any queries you may have.

As you are aware the Annual General Meeting is to be held on-line this year to protect all concerned and comply with Government Covid-19 regulations. To make this workable and ensure the smooth running of the meeting, the following procedures will be followed:

1. **Voting –** All voting will be by proxy in advance, either by email or post by simply filling in and returning the attached voting form, which must be returned by 10 March 2021. The results of the vote will be read out by the Chairman. There will be no voting on the day.

1. **Attendance** - To access the on-line AGM, please confirm by email to me (kennethforbes@btinternet.com) that you wish to participate by 10 March 2021.  On the day, please follow the Zoom link below.  The details provided are for you alone, as Members, to access the AGM itself via a Waiting Room.

1. **Speakers** - During the AGM the Chairman and any other Directors who wish to do so will all have the opportunity to speak.

1. **AGM Questions and Answers** - Questions must be submitted in advance by 10 March 2021 and will be addressed as comprehensively as possible during the AGM.  If you provided more than two questions then your TWO selected questions will be answered on the day and any additional questions will be answered in writing after the meeting.

1. **Closing** - On completion of the AGM business the formal meeting will be closed, but the Zoom meeting will remain open for a while for informal chat amongst Members. This may be a recipe for chaos, we shall see!

Zoom is a poor substitute for our normal convivial AGM and Annual Dinner, but will at least enable us to complete the formal business of the Club to meet Companies House requirements and give Members an opportunity of asking questions. We all look forward to meeting in person again soon.

With Best Wishes

**Ken Forbes**

Chairman, 20-Ghost Club Ltd

**LOG IN DETAILS FOR ZOOM**

Topic: 20-Ghost Club 2021 AGM

Time: Mar 13, 2021 12:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/8032519042?pwd=b2VmKzJNZDB0c2dPZktpcmhlRm10UT09>

Meeting ID: 803 251 9042

Passcode: 2Ys4TZ